

**ROUTING AND RECORD SHEET****SUBJECT:** (Optional)

Mid-March Support Officers Conference

**FROM**

Chief, Procurement Division, OL

**EXTENSION****NO.** OL 12020-84**DATE****TO:** (Officer designation, room number, and building)**DATE****RECEIVED****FORWARDED****OFFICER'S INITIALS****COMMENTS** (Number each comment to show from whom to whom. Draw a line across column after each comment.)1. C/IMSS/OL  
Attn:

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FORM  
1-79**610**USE PREVIOUS  
EDITIONS

28 FEB 1984

MEMORANDUM FOR: Chief, Information & Management Support Staff  
Attn: [REDACTED]

FROM: [REDACTED]

Chief, Procurement Division, OL

SUBJECT: Mid-March Support Officers Conference

REFERENCE: Memo to C/PD/OL from C/IMSS dtd 24 Feb 84, same  
subj.

1. Regards referent request for input to OL notes for the DDA Support Officers Conference, attached are a few items on PD's key accomplishments and performance highlights during FY 1983. I suspect that very little of this will be of interest to the MG conference attendees.

2. A couple of items that may be of general interest to the LA Support Officers are:

Attachments:

- A. Reference
- B. PD's "Bullets" FY 1983

OL 12020-84



24 FEB 1984

MEMORANDUM FOR: Chief, New Building Project Office, OL  
Chief, Personnel and Training Staff, OL  
Chief, Procurement Management Staff, OL  
Chief, Security Staff, OL  
Chief, Logistics Services Division, OL  
Chief, Printing and Photography Division, OL  
Chief, Procurement Division, OL  
Chief, Real Estate and Construction Division, OL  
Chief, Supply Division, OL

STAT

FROM:   
Chief, Information and Management  
Support Staff

SUBJECT: Support Officers Conference

1. As you know, the ADDA will be attending a Support Officers Conference in mid-March 1984. In that regard, OL has been tasked to prepare a paper that addresses OL activities and accomplishments during the past year.

2. You are therefore requested to provide input, from your respective division or staff, for a consolidated OL paper. Your input should cover key accomplishments, performance highlights, and significant support activities in support of both domestic and overseas requirements. Please forward your input to this staff by COB 02 March 1984.

3. If you have any questions or require additional information regarding this request, please contact  on extension

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OL 4043-84



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Procurement Division Achievements 1983 "Bullets"

..As a result of the systems analysis study of PD in late 1982, a decision was made to replace CPT and other outdated word processing equipment with two Wang Alliance systems. Installation of the Wang Systems started spring 1983 and was over 90 per cent complete by fall 1983. Although we experienced considerable growing pains in the transition to this new automated equipment it is now clear that this change has and will continue to increase the efficiency and productivity of Procurement Division.

STAT ..PD/ADP Branch completed a major procurement of IBM hardware associated with the SAFE - CAMS and [ ] Center programs. This procurement was of particular significance in that it was a break through in requiring IBM to accept an Alternate Payment Plan which we estimate will result in savings of circa 4 million dollars in the procurement of this equipment. Other major actions on the ADP front include: the procurement of over [ ] dollars of Wang equipment in support of CRAFT and other Hqs. requirements, and the award of a major system development contract for Logistics Information Management System (LIMS).

STAT ..P&SC Branch completed action to consolidate the Office of Personnel and the Career Training Task Force recruitment advertising requirements into one master contract. Procurements for OC Recapitalization Program and increases in OTS production contracts represented major increases in the P&SCB work load.

STAT ..Improved assignment of Procurement actions among PD branches resulted in better utilization of personnel and overall increases in productivity. Increased actions assigned to PD/SPS has allowed transfer of more complex actions from P&SC Branch to GP Branch thereby increasing ability of P&SC Branch to handle R&D contracts from OC, OL, OS, DDO, and OMS.

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